

## Home Sharing/AirBnb, VBRO and Alternative Rental Services

Home-sharing services such as AirBnB and VRBO require several considerations prior to booking to ensure the safety of all UA travelers.

- Student lodging must be reviewed and approved by UA Risk Management prior to booking.
  - Faculty/Staff lodging does not require Risk Management approval.
- The party who is renting the property to the UA traveler may provide some type of document requiring a signature. Any document requiring a signature should be routed to Contract Management for review.
  - See [Contract Processing](#) for additional information.
- Property specific information:
  - Review the comments of past customers and look for an above-average rating (i.e. 4 out of 5 stars, 80% above average or excellent, etc.).
  - The number of persons staying in the unit may not exceed the number allowed by the owner/lessor.
  - If traveling to an unfamiliar area, the crime patterns and statistics should be reviewed, both of which are available via internet search to confirm the area is relatively safe. Also consider the use of internet mapping resources to get a street and satellite view of the building and determine the characteristics of the neighborhood.
  - If staying in a building with more than 3 stories, the building should have a fire sprinkler system. All units must have operable smoke alarms.
  - If the unit is on the first or second floor, the renter needs to confirm the windows and any exterior doors have sound locking hardware that prevents unwanted entry.

April, 2017 (New)